

“ACADEMIC/CHARITY” LICENCE ORDER FORM

Order Procedure

- Step 1 :** Complete all sections (A to E) of this form (*please ensure that you sign and date it*)
Step 2 : Keep a copy for your own records (we recommend that you read the Terms and Conditions)
Step 3 : Either fax this form to **+44 (0)115 933 6634** or email to training@sological.co.uk or sales@GIS247.com or post to Sological Solutions (GIS247), 15 Whitehall Court, Upper Saxondale, Radcliffe on Trent, Nottingham, NG12 2NJ.

If you have any queries whilst completing this form, please phone +44 (0)115 933 6633.

A) CONTACT INFORMATION

GIS247 TRAINING ADMINISTRATOR NAME (above)	Telephone (above) inc. International & Local Area Code
Organisation Name	Fax
Organisation Address	E-mail
Organisation Address (continued)	The appointed GIS247 Training Administrator will be responsible for your organisation's management and access to GIS247.com and will be the primary point of contact.
County/State	
Postcode/Zip	

B) YOUR GIS247 ORDER

Please complete sections B1-B4

B1. Please mark which software you wish to access the GIS247 courses for (either or both):

<input type="checkbox"/> ArcGIS	<input type="checkbox"/> MapInfo Professional	<input type="checkbox"/> Both (ArcGIS & MapInfo Professional)
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B2. Please mark which period you wish unlimited training for (either 12 or 24 months):

<input type="checkbox"/> 12 months (£1995 for 1 software, £3500 for both)	<input type="checkbox"/> 24 months (£3750 for 1 software, £6750 for both)
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B3. Please tick the optional training support options you wish to implement when your licence starts (you can add and top-up training support packages during your licence period if you wish).

NOTE: Site support is included in your licence at no cost.

<input type="checkbox"/> Email Support (35 emails @ £750)	<input type="checkbox"/> Live Chat Support (25 chats @ £1000)	<input type="checkbox"/> Live Voice Support (25 calls @ £1250)
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B4. Please provide an estimate of the number of users you expected to use your GIS247 Academic/Charity licence _____
(NOTE: this information is for our internal use. The maximum permitted number of users is 60 with 30 concurrently being able to log-in to GIS247)

Please tick if you do not wish your Organisation's details to be used by Sological Solutions in promotional material or to be potentially listed as a licenced customer on the GIS247.com website.

C) PAYMENT/INVOICE INFORMATION

An invoice for payment will be issued on completion of your order; unless you wish to pay by credit card. If you wish to pay by credit card please note that the credit card company will place a 2% surcharge on the transaction.

Contact Person (above)

Telephone (above) inc. International & Local Area Code

Invoice Address

Fax

Invoice Address (continued)

E-mail

Invoice Address (continued)

County/State

Postcode/Zip

Purchase Order No:

(a purchase order number must be supplied unless paying by credit card)

Total Order Value (GB£s):

(UK VAT at the current rate will be added)

Please tick how payment is to be made (tick one):

- by cheque (please make payable to Sological Solutions)
 - by bank transfer (we will email our bank details to the above invoice contact)
 - by credit card (we will email a secure payment link to the above invoice contact)
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D) LICENCE DETAILS

Please complete sections D1-D4

D1. Your licence to GIS247 will commence as soon as payment is received. However, if you wish for your licence to start at a later date please complete the requested licence start date below:

Requested Licence Start Date (dd/mm/yyyy): (payment must be received in full before access to GIS247.com can start)

D2. All user accounts created under this licence must conform to the same domain. Normally this will be the domain defined by users' main email account (e.g. @gis247.com) Please enter the domain to be registered to your GIS247 licence.

Required Domain:

D3. Please indicate whether your organization is either an Academic Institution or a Registered Charity:

<input type="checkbox"/>	Academic Institution	<input type="checkbox"/>	Registered Charity	Please provide charity number:
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D4. It is useful for us to know which version(s) of the software our customers are using. Therefore please mark as many as appropriate.
NOTE: Your licence provides access to all training for all versions of your chosen software. This is for our information only.

ArcGIS

<input type="checkbox"/> v 9.0	<input type="checkbox"/> v 9.1	<input type="checkbox"/> v 9.2
<input type="checkbox"/> v 9.3	<input type="checkbox"/> v 10.0	

MapInfo Professional

<input type="checkbox"/> v 9.0	<input type="checkbox"/> v 9.5	<input type="checkbox"/> v 10.0	<input type="checkbox"/> v 10.5
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E) SIGNATURE

Tick here to indicate that your organisation and its employees understand and agree to the terms and conditions of the GIS247.com licence (required):

Signature _____ **Date** _____

Name (BLOCK CAPITALS) _____

SUMMARY TERMS AND CONDITIONS:

Your use of GIS247 and any other Services provided by Sological Solutions through this licence will be governed by the full Terms and Conditions. These can be viewed at <http://www.gis247.com/terms>. The following is a summary for your guidance only and do not replace or supersede the full Terms and Conditions. If there is any contradiction between the full Terms and these Summary terms, the full Terms will take precedence. This will not affect the application or interpretation of the other terms that apply.

1. A completed order form is required from each organisation. Incomplete or unsigned order forms will not be processed and may delay the issue of your licence to GIS247.com. The total payable must be paid in full prior to the issue of a licence and access being granted.
2. A licence to GIS247.com is granted on either a 12 or 24 month basis from the date indicated on this order form (provided full payment has been made) or from a later date agreed in writing.
3. An Academic and Charity licence is restricted to a maximum of 60 user accounts per software, with a maximum of 30 users able to access the site concurrently.
4. GIS247.com is a trading name of Sological Solutions. You agree that Sological Solutions can use your organizations name on any of its marketing, publicity and other promotional material unless you state otherwise on the order form.
5. Sological Solutions reserves the right to restrict a GIS247.com licence to certain organizations. The grant of a licence to GIS247.com is at the discretion of Sological Solutions. If any of the terms or conditions of a licence is breached Sological Solutions reserves the right to suspend or terminate a licence. No refund will be made. It is the responsibility of each organisation that its employees are aware of and comply with the terms and conditions of their GIS247.com licence.
6. A licenced organisation can upgrade their GIS247.com licence to include access to training for an additional software product or any of the training user support options at any time. However the upgrade will be backdated to the start date of the current licence period. The upgrade cost is payable in full and not based on a pro-rata calculation.
7. Notification of the end of the licence period will be made to each organisation a minimum of one month prior to the expiry of the licence period. Each organisation can apply to renew their licence and may then be granted a licence for a subsequent period. A licence renewal may be offered at a discount. However if a renewal payment is not received within 10 working days of a licence expiry any renewal discount may be withdrawn.
8. Licence renewal is not compulsory.
9. If the offer of any licence renewal discount is withdrawn the organization can purchase a new licence to GIS247 at the standard licence rate at any time.
10. The grant of a licence to access the Services available at GIS247.com provides access to the training material for an organisation's employees/members for the period of the licence. Each organisation can register one email suffix per licence. Each organisation must appoint a primary GIS247 Training Administrator who will be the key point of contact between the organisation and GIS247.com.
11. The primary GIS247 Training Administrator will be given administration access to GIS247.com and is responsible for the administration of access of their organizations employees to GIS247.com and the appropriate training material.
12. Additional users can be given GIS247 administration access but this must be requested in writing (email to the primary GIS247 Training Administrator).
13. Any GIS247 Training Administrator must not give their administration access to anyone other than themselves. It is the responsibility of the GIS247 Training Administrator to add and/or remove their organizations employees as registered users of GIS247.com.
14. Each registered user must have their official organisation email address as their user name based on their official Academic or Charity suffix.
15. Each registered user must not give their access to anyone else and ensure they are the only person to use their log-in.
16. All training material is developed in-house by Sological Solutions and is our own interpretation of the functions and abilities of the software. Sological Solutions reserves the right to alter or amend the training material and its contents that is available to users. We accept no liability whatsoever for the interpretation of the training material in the use of the software by any organizations employees. Training is for guidance only.
17. The intellectual property of all the training material resides with Sological Solutions. All content of the GIS247 Service is copyright Sological Solutions.
18. It may be necessary from time to time for essential maintenance to be undertaken on the GIS247.com website. Prior notification will not necessarily be given to users and the service suspended for a short time. During periods of peak demand user access may be limited to a set number of users per organization.
19. If a user is logged-in and there is no activity on that login for 1 hour, the user will be automatically logged out.
20. Any and all training material is copyright GIS247.com and Sological Solutions. Training material must not be copied, captured, reproduced or distributed in any way whatsoever.
21. Access to various datasets is permitted as part of a licence. This data can be downloaded and installed according to the instructions to allow registered users to undertake the exercises supplied as part of the GIS247.com licence. All data is copyright Sological Solutions and can not be used for any commercial means, distributed or reproduced in anyway. It is not to be used for any means other than the GIS247.com training exercises.
22. Access to GIS247.com material is not permitted at public events or in demonstrations or seminars, or similar, where the material may be viewed by people who do not have permission to access the site themselves.
23. GIS247.com does not supply or provide any access to GIS software. Organisations and their users must have their own software licence and use it in accordance with their licence agreement. By using GIS247.com an organisation certifies that they and their employees are duly and fully licenced to use the GIS software relevant to their licence and that vendor licencing agreements will not be breached.
24. Training material is available for different versions of the ArcGIS/MapInfo Professional software and is at our discretion.
25. Sological Solutions reserves the right to refuse access to any individual or organisation we believe is purchasing access with the intention of contravening any of the Terms.
26. Sological Solutions reserves the right to grant a restricted licence whereby access is restricted to a set number of users for any reason, including but not limited to, belief that the number of users an organisation might permit will be detrimental to the provision of the GIS247 Service to other users.